I. Call to Order: 7:31 PM

Absentees: Jonathan Dely, Kate Pollan

II. Approval of the Minutes

Motion to approve the minutes: Michelle
  Second: Lia
  Result: 21-0-0

III. Approval of Funding Requests

Budget 1: Sports Analytic Club – Requested $180 for database subscriptions and website domain name. FinCom redirected them to the library, which is able to fund this. However, recommended $10 for domain name.

Budget 2: Octet – $150 for concert video production. $170 for recording post-production, which hasn’t yet been allocated in sub-group. Both recommended in full for total of $320.

Budget 3: Williams Alternative – Asking $540-$600 for typed-up transcripts of Williams Alternative discussions (e.g. 5 people talk about a difficult topic, record, then submit to external company that would be paid to take a transcript + post online for people to read). Response: Unnecessary request, they can type them up themselves.

Jesús: Who requested this?
Alyssa: Quentin Cohan. We decided to table b/c if there’s lot of demand and they can’t type it up themselves. They can come back in the future if that’s the case.


Budget 5: NBC – $150 light fee in 62 Center that they weren’t aware of.

Motion to approve the budgets as a slate: Alyssa
  Second: Mariah
  Result: 20:0:2
Additional Budget 1: $70 for Adrian Castro to moderate Big Pulse during the special Spring CC elections (comes out of CC Operations). Recommended $20/hr rate by the Special Elections Committee.

Lia: POI: How much money is left in CC Ops?
Allegra: Is the system really as complicated as everyone says? Is there no alternatives?
Jesús: We’ll look into it, we don’t want to bug Adrian every year.
Funmi: We should look at what our peer institutions are doing.
Victoria: Right now, $711 left in CC Ops.

**Motion to approve budget for Adrian:** Funmi
   **Second:** Alyssa
   **Result:** 22:0:0

IV. Visit from Mike Bonarik and Ben Lamb from OSL

Marcus: We want to keep our relationship with OSL open and strong throughout the year; hoping to have monthly meetings/discussions with them. For this evening, however, the main purpose is an official introduction. If you have any questions, please ask them.

Ben: Hi everyone, great to see old and new faces. I’m Ben, the Assistant Director of Student Organizations. I work with student groups and everything that goes along with them. A lot of work that CC does intertwines with our work so there’s lots of space for collaboration. Really excited about opportunities that exist for us to help - we’re here as a resource for you and the rest of the student body. The more we can make ourselves accessible, the more easily we can make things work between CC and our office. Stop by anytime. I have a golden retriever named Penny who loves company (come if you need puppy therapy)!

Mike: Hi guys, I’m Mike and the Associate Director for Student Centers, Events, and Conferences. Basically working logistics for the college. I’m the person who runs things like room schedulers behind-the-scenes. Lots of coordination with people asking to work with neighborhoods and approval for event spaces. Best thing we can do for you guys is to give advice and share our wealth of information.

Note: there’s no such thing as a bad question! Would be helpful to always ask before you do. A lot of times when we get friction with CC, you go over and buy something → we can’t store it/who’s going to manage it; we can help rethink this and provide alternatives.
We also know what’s happening all over campus. If you’re planning something, let us know! e.g. for dinner about cultural appropriation, I reached out to other administrators to make sure students had the support they needed.

In closing, we do a little bit of everything. We’re a good touch point; if you’re looking for an answer, we’ll know it or know how to help you find it. Come early and often!

**Quick Introductions**

Matt from the Record  
Meghana Vunnadamala proxying for Web  
Luke Warren proxying for Annie  
Aly Hill proxying for Chris

Michelle: Addressing some concern with CC & OSL from the past (e.g. last year we funded the Ping Pong club to have 6 tables but wasn’t any place on campus to keep the tables → went to OSL) Question: Is there anything from us that would be helpful moving forward?

Ben: CC comes up with a lot of ideas/gets a lot from the student body. If any of these ideas are of interest to you and needs to be addressed, just stop by and ask us questions (e.g. coordinating conversations, buying new things, continuing sustainable programs on campus). We can help a lot more earlier than later. Sometimes we end up in lose-lose positions where there’s no good resolutions for anyone. Would be great for groups like the Great Ideas committee to stop by regularly and do spot-checks. Even if one of us could do monthly visits, that would be huge. Biggest thing: keeping an open line of communication.

Mike: We’re pretty candid people. Also, we can help in a lot of different ways. I used to be a Director for Fraternity and Sorority Life and advised student government in my last position. We can help with things like constitutions, connecting treasurer to self-running governments at other colleges, connecting you with people who’ve sat in your seats. But going back to the ping-pong table situation, it was hard for us to deal with that.

Ben: In college, there is also the safety and compliance issue that often gets overlooked. Problems with liability usually kills a lot of great ideas, but sometimes we can work around things and make them feasible.

Mike: Another big thing is contracts. Anytime we’re talking about doing a service, we don’t want you to sign offer sheets.
Funmi: From SOC perspective: Would it be helpful to see what prospective clubs need to function and then come to you?

Ben: We don’t see these as loopholes but there are definitely ways to address them in relation to finance. e.g. sailing club (not only are boats $$$, where are we going to store them, how to upkeep?) Would be good to look at the resource allocation beside money.

Mike: It’s good to see things from all different angles. e.g. if we bought a PS4 → how will it be maintained and passed down? OSL does not automatically assume these responsibilities, especially not without conversation. A liability issue inevitably arises.

Ben: e.g. upkeep of printer in OSL. Super important to have these discussions that Mike mentioned because council will change from year to year. Good to have institutional trajectory for how these things will play out.

Victoria: If a student group requests services from Dining, is that on us or OSL? (question posed with perspective of funding $)

Ben: When any group uses Dining services (e.g. catering), there’s often differences in language used. e.g. “we’re catering with dining services and we need this $$ to have this catered” vs. “this event is being run by dining services and we need this $$ to have them staff it”. Sounds different but in reality is probably the same. In bylaw sense there might be some disconnect in approving some groups over others; be cautious. It’s often hard to parse between $ spent for goods/staff.

Mariah: Is there anything you’ve wanted CC to do for a really long time?

Ben: Talk to us more! I usually only get to meet the co-presidents. Good to have conversations with other CC members outside of meetings; good to have them know me and me know them. One thing respected about CC: responsible autonomy which doesn’t exist always at other institutions where there’s usually some administrative puppetry.

Mike: Want to echo what Ben said. Observed a lot of hyper-involvement, shared governance at other places. Bringing back the point that we’re here to help, our job is to help the students. Something I pushed for was the bulletin board outside of the SARC. I would love to see the SARC being more open and accessible (though this might be hard), having office hours, having a place where people can routinely and actively engage with you. But opening the door to us is the 1st step. One problem: not fully understanding the relationship b/w CC and Minco → should push for better balance and mutual growth.
Jesús: What are some examples of positive and productive encounters with CC?

Mike: Most powerful ones are pretty similar, where students put a lot of work and energy into a project, watched it fail, but still persisted and came back with purposeful resolve. Also really enjoyed watching intergroup dialogue – having difficult conversations as college students.

Ben: Really value capstone projects that come out of working with CC (e.g. SOSC) where we notice and act upon longstanding issues that have never been addressed. Also the theme of “try try again” best seen in the SARC. Of my 4 years here, there have been 3 accounts where they’ve tried to rebrand and revitalize it. They’ve all been different but all have common theme of throwing $ at it (note that this hasn’t been working very well).

Victoria: If we wanted to paint the walls of the CC room, do we need OSL’s permission?
Mike: It’s conversation you need to have with us and Facilities, also my assistant director for conferences because it’s a space we often use in the summer. Would encourage paying Facilities to do it who has the current colors on file.

Victoria: Who can we contact? (Mike will get back to her)
Ben + Mike: Best time to do this would probably be August, in time before fall semester when most people notice things. Note that people will be filtering in and out during the summer.

Contact info for Ben + Mike: Ben – bjll@williams.edu, Mike – mrb1@williams.edu

Thanks for joining us, Ben and Mike!

V. Brainstorming for the CC Website

Caitlin: How to book a room for an event, how to rent kitchen supplies from Mission.
Funmi: Fixing the search box. Not making the documents pdf so they can be searched.
Miriam: How to request funding. specifics for who to go to.
Michelle: Categorizing people from different departments: Facilities, OSL, Dining.
Sarah: More succinct version of how to run for CC.
Funmi: FAQ’s
Victoria: College cars are free.
Alex: Space for what we’ve talked about every week, shouldn’t make people wait 2 weeks.
Annie: Should easily locate information about weekly meeting.
Allegra: Good for people to know beforehand what our meetings will be on.
Caitlin: How to start a club/get a van license.
Michelle: Campaign to get people to use the website more often, even a YITK (something that could be updated more often), consolidate blob of information that is the front page.
Sarah: On the front page, make it clear that everyone is welcome to our meetings.
Meghana: Picture on front page should be of Council members, also a page of names. Should also work with WSO and possibly open a CC discussion board.
Caitlin: Make the calendar more visible.
Victoria: Is it possible to reconstruct a new website? Current one looks pretty hideous… should look at the website domains our peer institutions are using → possibly use CC Ops to pay for that domain.
Funmi: Agreed. Would like a prettier and easier-to-navigate website.
Miriam: On the note of sprucing up the website, this is a great idea but something we should talk about with people like Mike (e.g. wanted to change Williams Transport website but wouldn’t let b/c it’s under Williams.edu domain)
Victoria: Anyone interested in helping me get this website started + talking with OSL? (Funmi, Frankie, Hudson, Ana, Cole, Caitlin)
Funmi: Anyone interested in creating a bimonthly update of CC events? (Allegra, Sarah)
Jesús: Lia, what are you looking for?
Lia: There’s a mass of information that’s accumulated over the years. Would be open to starting afresh, making site more user-friendly so people aren’t inundated w/information. Am also expecting to provide more timely updates. Heads up: CCCT is having its 1st meeting tmr in Lee Snack Bar, 8:15 PM – anyone interested in coming is welcome!
Funmi: Clarification with calendars on our new Google system?
Lia: From Google ➔ click on 9 box icon ➔ click on Calendar. Is a separate feature linked to email. Have the option of integrating the Williams academic calendar onto a personal one. Also Drive has unlimited storage for documents.
Cole: Anyone can make a Google calendar to subscribe to. Not really used to its full potential; should advertise this more for student groups, Daily Messages.
Michelle: All events for Social calendar are streamed through another calendar – now trying to stream into the Google Calendar.
Funmi: Updates on Willipedia? For those unfamiliar, Willipedia is Williams’ version of Wikipedia. Has a bunch of funny entries about clubs, Williams lingo/idioms. Currently defunct but over Winter Study CC tried to revamp it.
Jesús: This is the 1st time we’ve heard about it (both were not on CC last year).
Meghana: Talk to Erica, she has the repository of posts and self-moderating statement.

VI. Semester Projects

Inspiration derived from Winter Study Projects. Goal of semester projects = keeping CC active + productive with different ideas. Will have 1-2 minute updates from each group at every meeting. End of semester, 1-2 pg report about project status, affiliated people.
Group 1: Jonathon, Natalee, and Alex  
  -Increasing social media presence  

Group 2: Victoria, Jonathan, Caitlin  
  -Williams traditions, new CC logo, Rules of Order  

Group 3: Michelle, Chris, Hudson  
  -FroCo collab  

Group 4: Lia, Ana, Frankie  
  -Student suggestions regarding dining services  

Group 5: Funmi, Annie, Cole  
  -Social media presence (collab with group 1), feminine waste receptacles  

Group 6: Allegra, Kate, Web  
  -Hands-on Winter Study courses, fraternity composite photos  

Group 7: Mariah, Sarah, Alyssa  
  -off-semester senior graduation, weekly trivia/game nights (e.g. capture the flag with profs)  

Group 8: David, Miriam, Elizabeth  
  -trying to get $ from alumni for student groups, slip n’ slide, root beer keg party in science quad, collaboration with other college councils (note, we worked with MCLA last semester), more shuttles to other places  

Allegra: Update: Facilities were approving of Funmi’s opaque brown paper bag alternative for feminine waste receptacles.  
Alex: At the last Facilities meeting – said it might be tough in figuring out the contract situation.  
Allegra: We don’t have the staff to do a trash can for every single stall.  
Meghana: Suggestion: don’t have students talk to Facilities, but have the Health Center talk to them on our behalf (resounding approval).  

Marcus: Good examples of what we expect everyone to do. Research, figure out who you need to talk to and troubleshoot any expecting problems.  

Alex: Side note - Facilities is okay with having the Greylock picnic tables.  
Miriam: DR: talk to Neighborhoods about this, b/c Facilities won’t pay for it.  

VII. Open Time  

Funmi: Would be cool if we had office hours for CC members.  
Victoria: Don’t think it’s necessary for Office Hours when it’s their job to talk to their constituencies.  
Alyssa: Hard to know 500 people, might be beneficial to ask.
Allegra: There’s a difference between reps reaching out vs. someone wanting to talk (resounding approval).
Lia: Class reps don’t really have tangible responsibilities, hard to gauge whether they’re doing a good job. Would be good for them to say they’ve done –fill in the blank- this semester.
Victoria: Problem with making things too bureaucratic – to the point where people can’t even talk to their peers. Shouldn’t be that hard especially if class reps are doing their job of reaching out.
Michelle: Can leave up to the class reps to see what they want to do/come up with a system among themselves. Last year we tried to make videos/visit snacks but didn’t work out.
Jesús: Currently have CC officer hours. Problem with this stems from the fact that people don’t know what the SARC is. Want to move meetings down to Baxter/Lee Snack Bar.
Alex: Like Funmi’s idea: up for any idea to improve relationship b/w class reps and student body, being out where people can see us.
Annie: Agreed. It’s going to make it easier not harder for people to find us. e.g. accessible CC hours in middle of Paresky vs. finding someone on the website → tracking them down.

Funmi: Worked on writing a resolution for SuperFan, found that there are 32 varsity and 16 club sports teams but throughout Superfan’s existence their presence has pretty negligible. Resolution that formed Superfan’s goal: at least 1 super fan event for each varsity team (but has not happened during my time here). Seems like it’s not really effective. New resolution establishes Superfan as a CC committee since these goals have not been met/they don’t have enough manpower. Didn’t talk to Ryan Barry b/c we’re not voting on it today.

Annie: How many people will be on this?
Funmi: 5-6 people appointed by student body. 5-6 from CC. 2 from SAC. 1 appointing chair.
Alex: Might be helpful to require a representative from teams to receive funds.
Annie: Do we want this as a part of CC b/c it’s not successful as is?
Funmi: The way Superfan is right now, everyone who’s in it (the mighty few) are very committed but not there’s enough people to make things happen. According to account activity, doesn’t seem like they’re doing that much.
David: Would that be another (elective) position for CC? Head of Superfan?
Funmi: No, it would work similar to other CC committees like Great Ideas which are overseen by a non-CC student chair.
Allegra: If we were to have VP advisory, would be good to collaborate with Community and Diversity. Also, what about the status with Superfan and club sports?
Funmi: In resolution, suggested having the goal of at one event per team.
Caitlin: Don’t think we should put set boundaries on # of events. Also have heard rare instances of sports teams turning down SF.
Annie: Like the idea of revitalizing SF and having it run by off-season members. With structure like that I don’t think CC oversight is needed. You don’t get an event unless you have a rep (might be good). It’s not our job to bolster their club. There are other ways for them to improve participation aside from coming to us.
Alex: Might be unnecessary to specify how many events each on has (might be hard to have one for every single one). If a team shows interest that should be enough. Agree with Annie.
Victoria: Disagree with Annie. Superfan was CC’s baby. Since it’s not doing well now, it’s a reflection of our work. Also we’re giving funding to them. If they’re not doing well, we need to reflect on this. Generally against making multiple committees, but in this case would be helpful to look back and restructure SF to get it back running.
Alyssa: Agree that it is CC’s responsibility. All sports teams on SAC are welcome to come to SAC but they don’t.
Annie: Difference from team being welcome vs. team being required to.
Caitlin: Worried that some will be really dedicated and others will be lackadaisical.
David: POI: What does Superfan exactly do? *pulled up resolution that removed SF as a CC committee* (http://collegecouncil.williams.edu/files/2012/04/1-1213.pdf)
Caitlin: What about a FroCo rep? Could be an important liaison to freshmen class.
Marcus: When would you like ideas by? (Send to Funmi by 8PM Friday night)

Michelle: Social media ideas: CC Instagram used to show that CC is involved in the larger sense (e.g. we supported NBC → posted on Instagram, showing support for different student groups)
Lia: Want to update board outside of SARC for all reps. Please email me pics + information.
Jonathon: Want to push conversation of EDI to the next step. If this interests you, shoot me and Meghana an email!
Marcus: Please be ready about groups, class reps reach out to respective groups.

Meeting Adjourned: 9:29 PM